

Samirkumar Hasmukhlal Manavadariya

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<https://learning.unv.org/mod/forum/discuss.php?d=2707>

EDUCATIONAL QUALIFICATIONS & HONORS

Government University of Gujarat (B.K.N.M.U.)

2017-2020
GPA 8.99

1) Bachelor of Computer Applications

2) Higher secondary Education

2016-2017
GPA 6.0

3) Secondary school Education

2015-2016
GPA 8.99

CERTIFICATIONS AND TECHNICAL SKILL EXPERTISE

Certifications: [Building A Better Response]
[Agile & Scrum & Data Security]

Harvard University
Kaya Humanitarian Academy

Managerial Skill: [HR Operations, Resume Screening, Associate Support, Business Development Executive]

Operating Systems: [Windows, Linux]

Software: [JIRA ,IOS,VM-Ware]

Abilities: [Software Testing, Troubleshooting, Customer Help Desk Support, On board Operations]

PROFESSIONAL EXPERIENCE

1) SHREE SWAMINARAYAN GURUKUL ORGANIZATION, RAJKOT (INDIA)

June 27- 2020 To January 10-2021

- [P.R.O. & Chief Administrative Assistant]
- [Student Database Handling], [New Admission Interviews]
- [C.V. Screening, Interview Scheduling] [Research & Development]

2) SHREE SWAMINARAYAN GURUKUL INTERNATIONAL SCHOOL, BANGALORE (Karnataka)

[Junior Office In Charge & Campus Director Trainee]

Feb 12-2021 To May 30-2022

- [Academic Counselling], [HR Operations, Finance Associate Support]
- [Business Operations], [Customer Support]

3) PIXLOGIX INFOTECH PVT.LTD. (AHMEDABAD-GUJARAT)

[Designation:- Business Consultant]

May 11-2022 To OCT 31-2022

Duties & Responsibilities,

- [Sales Operations & LinkedIn leads generation, Email Pitch & Client Communications]
- [Requirement gathering, B2B Bulk mail campaign, Job-site leads nurturing]
- [On-board Operations, Requirement gathering & analysis]
- [Business model analysis, Junior employee support & training]
- [Report & statement presentation to CEO & higher authority]
- [Market research-analysis & engagement model analysis]
- [Feasibility study & ballpark estimation support]
- [Agile communication & reporting to Team lead & higher decision-making authority]

ACADEMIC PROJECT SUMMARY

Project Name: My Business Book

- [Inventory Management Desktop Application]
- [Requirement Collection, Database, SDLC Life Cycle & Testing]
- [Teacher & Admin Different Login –Credentials]
- [Student Data Generation, New Lead Enrolled]

2018-19-20
Semester 5th Grades 72/100
Semester 6th Grades 82/100

- **FOR MY PROFESSIONAL REFERENCES**

Mr. Rajesh Bharad
Director At ,
S.S.S.D.I.I.T ,
Junagadh - Gujarat
Mo: +91-9925204242

MR. Sohil Virani
Software Engineer At Cisco Inc.
Wylie -Texas USA,
Mo : +1 (214)- 317- 5182

Mr. Shayam Sheladiya
Doctor
Lubbock -Texas USA,
Mo : +1(682)- 558-4054

- **SOCIAL CONTRIBUTIONS & AWARDS ALONG WITH GLOBAL RECOGNITIONS**

1. UNITED NATIONS'S Registered Volunteer with permanent Status In global Volunteer High profile International Forum discussion & Subject Matter Expert.
2. Soft-Skill & Hard Skill in corporate operation which certified by UNITED NATIONS INTERNATIONAL Badges & Certifications.
3. Got 5th Rank in Asia-Pacific Corporation meeting 2021 along with 33,600 points.
4. Out-Standing Key Performer in Community -Based Entrepreneurship Virtual Webinar By Ministry of Tourism & Arts & Culture Malaysia.
5. Worked as Delegate of Republic of Kazakhstan in INTERNATIONAL MODEL UNITED NATIONS 67.0
6. Honesty & Integrity Awards {Certification by CENTRAL VIGILANCE COMMISSION OF INDIA}
7. Safety & Operation Expertise Award by UNITED NATIONS VOLUNTEER {Global Community}
8. Attendee at Hazardous & Waste Management Movement Rule 2016 {Government of Karnataka Depart of Forest & Environment}
9. Professional behavior & global work culture ethics recognition by U.N.D.P.
10. Panel member in World Sustainable Conference 2021 Via Zoom {over 96 Countries around the globe}.

Signature,
S. Manavadariya

Thank you.